



## **BOARD OF DIRECTORS VOLUNTEER OPPORTUNITY**

### **OUR MISSION**

- Promoting healthy development of children by empowering families.

### **OUR GOALS**

- To provide a safe environment and programming that enhances self-esteem and independence through education, role modeling, and hands-on learning opportunities.

### **ROLE PROFILE**

- As a member of the board of directors for KARA Family Resource Centre, you are an advocate for a dynamic grassroots organization in the Edmonton community. You will work collaboratively with fellow board members, community partners and KARA Family Resource Centre staff to promote KARA Family Resource Centre's mission & goals and the programs and services that are offered.

### **COMMITMENT**

- 2 years term, 2+4 hours/month.

### **RESPONSIBILITIES: KEY TASKS/ACTIVITIES**

- Attend monthly board meetings & annual general meetings.
- Attend fundraising events that are held by KARA Family Resource Centre.
- Assist committee chairs and members as needed.
- Work collaboratively with fellow board members & partners in the community.
- Be knowledgeable about KARA Family Resource Centre's policies, programs & services.
- Act as a spokesperson & community liaison for KARA Family Resource Centre when required.
- Promote KARA Family Resource Centre positively within our community.
- Actively seek opportunities to partner and build strategic alliances/partnerships.

### **BENEFITS TO VOLUNTEERING**

- Share your expertise and skills as a leader.
- Meet new people.
- Learn new skills.
- Gain new insights and experience.
- Contribute to the well being of your community.

## **PREFERRED SKILLS & QUALITIES**

- Have prior board experience (preferred, but not required).
- Possess strong leadership skills.
- Possess strong communications skills.
- Possess strong networking skills.
- Strategic, long-term planner.
- Have experience in one or more of the following areas: marketing, communications, social work, planning special events.

## **TRAINING**

- You will be trained by fellow board members.
- You will have the opportunity to attend training sessions that are offered for board members by various organizations in Edmonton.

## **Requirements**

- Child Intervention Record Check.
- Edmonton Police Services Information Check.
- Resume.
- Application form to be filled out when an interview is set.

## **Contact Information**

Darby Wilkinson, Executive Director

Phone:780-478-5396 Direct Line:587-525-7284 Fax:780-478-1979

Email: [darby@kara-frc.ca](mailto:darby@kara-frc.ca)

For more information visit: <http://www.kara-frc.ca>.